



**KIGAMBONI CITY COLLEGE OF HEALTH AND
ALLIED SCIENCES (KiCCoHAS)**

P. O. Box 36515, Dar Es Salaam – Tanzania.
Cell: +255766500914, +255656734567, +255783575257
Website: www.kiccohas.ac.tz
E-mail: admission@kiccohas.ac.tz

JOINING INSTRUCTION FOR ACADEMIC YEAR 2020

**RE: ADMISSION TO CLINICAL MEDICINE, PHARMACEUTICAL SCIENCES AND
MEDICAL LABORATORY SCIENCES COURSE 2020 ACADEMIC YEAR**

BASIC REQUIREMENTS FOR SPECIFIC COURSES

A. ADMISSION TO DIPLOMA IN CLINICAL MEDICINE

- 1 Blood pressure machine
- 1 Stethoscope
- 1 Thermometer
- 1 Examination torch
- 1 Tape measure
- Calculator
- Two White coat

B. ADMISSION TO DIPLOMA IN PHARMACEUTICAL SCIENCES

- Calculator
- Two white coats

C. ADMISSION TO DIPLOMA IN MEDICAL LABORATORY

- Two pairs of White Clinical Coats for both males and females
- Calculator

GENERAL REQUIREMENTS FOR ALL COURSES

On arrival at KICCoHAS, report at the office of the Registrar with the followings

1. Admission letter to KICCoHAS
2. Dully filled form of Medical Examination Form
3. Original Certificates of Secondary School Education
4. Birth certificate/Affidavit
5. Travel Passports for foreigners
6. Four recent colored passport size
7. Original Bank Pay-in-Slip for Tuition Fees and other charges

Warning: it is criminal offence to submit false information/certificates

1. COLLEGE UNIFORM

FEMALE.

Two white gowns.

Note. It must be below knees (Decent one)

Flat white or black shoes. (Open shoes or sandals are not allowed)

Note: Jeans style is not allowed.

MALE

Two white shirts preferred long sleeves.

Khaki colored two pairs of trousers. (Cotton materials)

Note: Jeans style is not allowed

Black or brown leather shoes. (Open shoes/ sandals are not allowed during class hours)

2. REQUIREMENTS FOR BOARDING/HOSTEL

- Mattress dimension (2.5×6)
- 1 blanket
- 4 bed sheets
- 1 pillow + 2 pillow cases
- 1 mosquito net
- 2 buckets
- Towels
- Open shoes/sandals and canvas shoes for casual stay

3. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES

- Fees should be paid **in FULL** at the beginning of each academic year or **in FOUR** installments.
- Fees once paid will not be refunded if a student withdraws or leaves the College without permission from the Principal or is disqualified in examination or dismissed for indiscipline.
- Payment by cheque, International Money Orders (IMO) etc. is accepted prior to clearance by the bank.
- Fees must be paid through the college bank account
- Payment by M-Pesa, Tigo Pesa, and Airtel Money should use control number (invoice number)

FEE STRUCTURE AND PAYMENTS MODE OF PAYMENTS

All payments shall be paid directly to our bank Account, at any branch of NMB BANK PLC, in the name of **KIGAMBONI CITY COLLEGE OF HEALTH SCIENCES**,
Account no 20710022028

- Bring the bank pay in slips to the college WHEN arriving at the college.

A: TUITION FEE AND OTHER PAYMENT DESCRIPTION

S/N	ITEM	AMOUNT IN (TSHS)	RESPONSIBLE	PERIOD
A	TUTION FEE	1,800,000/=	ALL	Paid once or in four instalments

Other charges

1	IDENTITY card	10,000	ALL	Once at the begin of first semester
2	Students Union	10,000	ALL	Every year at the begin of the year
3	NACTE Quality Assurance and verification Fee	35,000	ALL	Every year at the begin of the first semester
4	Local Examination	200,000	ALL	Every year at the begin of the first semester
5	Caution Money	30,000	ALL	Once at the begin of first semester
6	Stationary	50,000	ALL	Every year at the begin of the first semester
7	Registration Fee	85,000	ALL	At the begin of first semester
8	Medical Capitation	60,000	All students without any Medical insurance	At begin of first semester
TOTAL		480,000/=		

PAYMENT MODE IN INSTALLMENTS

PAYMENT SUMMARY		
FIRST SEMESTER		
First instalment	650,000/	At the begin of 1st semester
Second instalment	490,000/	Two months after the begin of 1 st semester
SUBTOTAL	1,140,000/	
SECOND SEMESTER		
Third instalment	650,000/ =	At the begin of 2 nd semester
Fourth instalment	490,000/=	Two months after begin of 2 nd semester
SUB TOTAL	1,140,000/=	
TOTAL	2,280,000/=	

OTHER PAYMENTS DEPENDS WITH YOUR COURSE/PROGRAM AND YEAR OF STUDY

Clinical Rotation	200,000/	All students with clinical rotations	Every semester with clinical rotations shall be paid one month before commencement of rotations
Pharmacy Practice/Community Field	100,000/	All students with field	Every year at the begin of the semester with Field
Supplementary/Special Examination	50,000/	Per module	After every end of semester results
Appeal	30,000	Per module	Within 14 days after declaration of results

NATIONAL EXAMINATION FEE

National Examination fee	150,000/= (subject to change depend with directive from NACTE)	ALL	Before 15th of January Every academic Year
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NB: PAYMENTS FOR NATIONAL EXAMINATIONS FEE SHALL BE PAID TO MoHCDGE

PLEASE TAKE NOTE;

1. ALL MONIES PAID ARE **NON –REFUNDABLE**; Make proper decisions before payments.
2. This fee structure is annual; hence the management reserves the right to change the fees structure at the end of each academic year.

Note that:

1. Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts.
2. Accommodations are **PROVIDED FOR FREE**. Services to be provided include water, electricity but food is excluded.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of study at Kigamboni City College of Health and Allied Sciences.

Mr. KAYANDA R. JOHN
PRINCIPAL – KICCoHAS

